

Oregon Coast Humane Society
Board Meeting Minutes
1600 Rhododendron Drive: Greentrees Conference Room
Wednesday, January 9, 2019 2:00 pm

Attendees included President Shauna Robbers, Vice President Jerry Hatcher, Treasurer, Secretary Sandy Davidson, Director Judy Roth ; Executive Director Mark Curran, Shelter Operations Manager Marina Lewis, Guests: Sharon McLeod, Judy Thibault,, Sammi Lewis, prospective board members
Absent: Vice President Jackie Parker (recovering), Carlla Van deVyver (ill)

1. President Shauna Robbers began the meeting at 2:00 pm. Roll call done.
2. Prospective board members introduced. Each gave a summary of their experience and answered questions by those present. Interviewees left at 2:30 pm
3. President Shauna Robbers reviewed Christmas store totals.
4. Motion for approval of Minutes of 10/31/18 was made by Director Judy Roth, Seconded by President Shauna Robbers. Approved unanimously.
5. Motion for approval of Minutes for 11/14/18, 11/19/18, 11/28/18, 12/19/18 was made by Treasurer Jerry Hatcher and seconded by President Shauna Robbers. Approved unanimously.
6. Volunteer Coordinator Karin Guy announced that National Volunteer Appreciation Week is April 7th and suggested an event be held at that time. Deferred until she can discuss in detail with ED Mark Curran.
7. Karin also continued her discussion of background checks from last meeting, suggesting future volunteer registrations require a \$25 fee to cover background reports, a name badge and a tee shirt.
8. Karin recommended the purchase of the “Better Impact” program which is used by many humane societies to track volunteers, donors, and members all in one program as our current program is cumbersome. Karin left after her report.
9. Shelter Manager Marina Lewis reviewed her Sunday report about the skin issue in the cat section and that intake was restricted due to its infectious nature. She also said that the Siuslaw High School will be picking up the old OCHS van on Friday and we are to take it off the insurance. She reported that Black Diamond flooring did measurements of entry area and will submit a bid.
10. Treasurer's Report: Jerry stated 27 envelopes were returned, resulting in 22 new members \$850 in dues, \$625 in donations \$1475.00 total. We have a total of 97 members today.
11. Treasurer Jerry Hatcher, Executive Director Mark Curran and Bokkeeper Todd Smitherman are to meet about the budget. There are various templates in Wordpress that can be used for reports
12. The Boutique is open usually only 1:30 to 3:30 pm due to a lack of volunteers. Mark Curran will follow up and contact our representative for Easter Seals to see if we can get another person.
13. Suggestion made to show a closer connection between the Thrift Shop and the Shelter by having a sign that says “Thrift shop profits support the OCHS Shelter.”

14. Shauna reported that an aquamarine ring was sold at the OCHS Thrift Shop for \$9 which Coast Jewelers valued at \$900.
15. Shelter Manager Marina Lewis reported that Karin had spoken with local feed store about getting feral cats placed at local barns. The process was briefly explained, in that there will be a transitioning stage so that the cats will be able to get used to the new area and are given food and water continually, not just thrust out to survive in the new environment. Marina also reported they have been using the Shelter Art camera setup to take pictures of the cats.
16. It was suggested that a spiral notebook be used to track patrons of Thrift Shop. Also that someone should check with Chamber of Commerce to see if there is a coastal thrift shop list or map and ensure that we are on it with correct information.
17. No report from the AWC. The committee has not met.
18. Mark stated we should get a report from both the Thrift Shop manager and the Shelter Manager each month and they should both attend so that we could hear and maybe help adjust the focus of their energies each month.
19. OCHS website old and outdated – static. Maybe not a problem since most folks go to Facebook and Instagram for more current information but Marina and Jasper will be updating it in the coming weeks.
20. Meeting adjourned 3:55pm
21. Executive meeting to follow.
22. Respectfully submitted by Sandra A Davidson, OCHS Board Secretary