

Oregon Coast Humane Society  
Board Meeting Minutes  
February 10, 2021

Location: Shauna's house observing Covid protocols

Present: Shauna Robbers, Judy Thibault, Judy Roth, Sandy Davidson, Laurie Arms

Call to Order at 3:10pm

Roll call: All present

1. No agenda, no minutes to approve at this time
2. Move immediately to Executive Session at 3:15.
3. Return from Executive Session after discussion about hiring Cascade Employers Association.
  - A. Motion is made to hire Cascade Employers Association at a cost of \$2,400 for a three-year contract. Their work will entail developing human resource protocols, reviewing Policies and Procedures and handbooks, and ongoing legal review. The motion is seconded and passed unanimously.
4. Move to Executive Session at 3:43pm
5. Return from Executive Session at 5:00pm after discussing expansion of property for future growth.
6. Treasurer's report
  - A. Treasurer suggested a Reserve Account be created using the old 'Greetham' account (which is an empty savings account). The Reserve Account would hold any money that is not needed for the operational budget for the year.
    1. Presently we have Operational savings which moves to checking accts to pay yearly budget items.
    2. Motion presented to change the name of the 'Greetham' acct to 'Reserve Acct.', and deposit \$100,000 in newly named account. Motion seconded and passed unanimously.
    3. Treasurer has Board approval to talk to Mini Pet Mart and Burn's Chapel about their current business membership.

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(6. cont) Treasurer's report

B. The John Webb Construction contract for the shelter remodel is a total \$228,850.00. Prepaid was deposit of \$75,000.00. Balance owing and due is \$153,850.

1. Motion to transfer \$153,850.00 to Building Acct to pay the bills as they arrive from John Webb Construction current billing. Discussion ensued, then the motion was seconded and approved unanimously.

Next Meeting is Wed, Feb.24 @ 1:00

Meeting adjourned at 5:21pm

Respectfully submitted by,  
Judy Roth, Secretary

