

OREGON COAST HUMANE SOCIETY  
BOARD MINUTES May 5, 2020

Location Shauna Robbers home observing COVID-19 distancing

Present: Shauna Robbers, Jackie Parker, Sandy Davidson,  
Judy Roth, Judy Thibault

Call to Order 3:10 pm

Working Agenda

1. Correction to 4/8.20 Minutes. Motion to approve minutes as corrected, seconded and unanimously approved.
2. Discussion about the size of the Board, 7, 9, 11? Need to construct Board that works. We have 6 candidates for 3 chairs. Decided on 7 Chairs for Board.

Moved to Executive Session at 3:23pm

Returned from Executive Session at 3:40pm

- A. Motion to elect three candidates to create a Board of seven members for this upcoming session. Motion was seconded and passed unanimously.
3. Approved nominee forms, will mail to membership by mail within 1 week, including ballots, letter about Annual Membership Meeting being postponed because of Covid, and return envelope. They will be returned by June 10, 2020. Votes will be tabulated and members will be notified of results by email prior to July 1, 2020.
4. Discussed new Board 'Code of Conduct and Ethics', and 'Policies and Procedures'.) forgivable loan. Members signed form.
5. Discussed Financials and agreed to apply for PPP (Payroll Protection Plan) forgivable loan. Members signed form.
6. Lawyer will help investigate possible bequest of home in GreenTrees West.
7. Send working budget to ED

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8. Shelter Leadership Team needs flow of information from Board. ED will be the conduit Staff to Board/Board to Staff.
9. We need to complete the Organizational Chart.
10. Century Link phones and internet are down in the Thrift Store and Shelter for 2 weeks now. Possible move to Hyak.
11. Discussion about proposal for an amendment to our By-Laws, specifically 5-7-2. Motion was made to accept proposed amendment, motion was seconded after discussion and passed unanimously. Will send to lawyer for legality.
12. Discussion around qualifications of location and availability for Board members. Table for now, work on wording.
12. Get copy of Articles of Incorporation for Secretary records. Also should be put in Google Docs, send to Jasper
13. Discussion about painting the truck. One bid is in, we need to pursue second bid.
14. Waiting for second bid to remove insulation above dog Kennels. Need to pursue while dog numbers are low.
15. Manny is doing repairs on Thrift Store, Lynn is working by appt. Need to list furniture on Florence sales sites.
16. Need to work on moving dog 'KONA', more PR
17. Pam is working on newsletter, but internet is down, so it has to be done at home. We would like "Word From ED", and a link for Board minutes.

Meeting adjourned at 4:35

Respectfully submitted by Judy Roth Interim Secretary

