

**Oregon Coast Humane Society**  
**Meeting Minutes**  
**July 12, 2022**  
**VIA ZOOM video call**

**Present:** Shauna Robbers, Laurie Arms, Sandy Davidson, Mary Henry, Judy Thibault, Ken Huettl and Elizabeth Thompson.

**Shauna called the meeting to order** at 12:02 and moved Board to Executive Session.

Board returned to regular session at 12:08.

Shauna made a motion to approve the following officers to 2022 to 2023 board: Mary Henry, President, Judy Thibault, Vice President, Ken Huettl, Treasurer, Shauna Robbers, Secretary, Sandy Davidson and Laurie Arms, Board Members at Large. Motion Seconded by Judy. Motion passed unanimously.

**Approval of Minutes** – Mary distributed a draft of the June 15, 2022 minutes prior to the meeting and received corrections. Judy moved to approve Minutes as corrected. Motions seconded. Motion passed unanimously.

**Executive Director’s Report - Elizabeth reported as follows:**

**JULY ANIMAL UPDATES:** As of Sunday we have 185 animals in our care.

**JUNE INTAKE:** 31 owner surrenders (Reedsport cat property, kittens, one husky, one lab puppy, one other local dog), 2 returned adoptions (one senior bitey dog, one senior cat), 54 strays (kittens/cats galore, box of puppies from Greentrees yard sale, two labs from Cushman, more dogs returned to their families), 4 protective custody (owner is hospitalized), 12 transfers in (all small seniors from Saving Gizmo’s Friends).

**OUTCOME:** 41 adoptions (including several long-term cat residents: Ben, Jett, Reese and an FIV cat Big Boy), 14 return to owners, 20 transfer out (19 kittens to CAT, one feral mama cat to Mark Curran’s sanctuary).

**EVENTS AND COMMUNITY UPDATES:**

- Gorilla Girl movie was incredible, but attendance was disappointing. Ann Southcombe really enjoyed herself and Jared from City Lights went above and beyond. We are working on a gift for him right MEOW. I hope to plan another visit from Ann to show her slide show and do another book signing. Thanks to Mary for attending and representing the Board!
- Siuslaw Awards on July 14 – table has been sponsored by Maire Testa. Team will attend.
- Completed the Lane County grant and asked for \$13k to support spay/neuter of community pets fed through Pet Food Bank program. Total program would cost \$40k to fix 171 animals in the program.

- Spruce Point volunteers are back, and one is seeking a dog to adopt/foster. We are looking for the perfect dog for him.
- 101 Mini Storage is now taking a shelter dog to “work” three days a week. Check out our Facebook page for details. ET plans on sending out a press release related to this.
- Shorewood meeting July 13th to discuss foster/volunteer opportunities. Community volunteer Frances Plunkett will attend with Valerie from the shelter team.
- Boys and Girls Club safety presentation scheduled for July 14. Tina Ferkey will present and represent OCHS.
- Lions Club presentation scheduled for evening of July 19 – Elizabeth will present.
- Rotary presentation August 16 – Elizabeth will present.
- New Shelter Employee has started through the WIOA program and is PAWSOME! We are thrilled at how fast he is learning everything and contributing to the care of the animals.
- Popovich Comedy Pet Theater at FEC on December 7. We have been invited to present a curtain speech and an information booth at the event.

**THRIFT STORE:** First Yard Sale of the season netted around \$5000. Brought in lots of community members and tourists to learn about our animals and our mission, along with buying lots of things!

#### **TEAM UPDATES:**

Jenny is working to secure training on Quickbooks and Excel, though nothing has been finalized yet due to the number of animals in our care.

Todd is working to enter the 2022 budget when time permits.

#### **BOARD REPORTS:**

**Laurie’s Report:** Interest in Ebay has slowed down. Laurie says when she feels better she will enter more items.

**President’s Report:** Shauna said Florentine loves our estate sales. We hosted a preview to residents at our last estate sale with both Elizabeth and Judy helping. We are getting a lot of compliments about how friendly we are and how wonderful our pictures are and people want to know when the next sale will be. Expenses are low to profit margin. We have the possibility of three more sales in the works.

**Vice President's Report:** The Animal Welfare committee met and Judy sent minutes to board. Their next meeting is July 23<sup>rd</sup> and their main focus is to work through SOP's put together by staff. Mary stated that minutes from committees are part of board minutes and that they have to be approved by committee prior to being presented to board.

**Treasurer's Report:** Sandy wished Ken the best with the financials and they will work with our bookkeeper to get the rest of our numbers and 2022 budget entered into Quick Books. Office staff is being trained on Quick Books and Excel. Ken stated that we want our procedures to reflect what is actually happening. Mary pointed out that we would open the 2022 books to an external auditor in 2023.

Sandy reported that our lease with the county extending the amount of time on the lease and the acreage to the county board today. Should have been approved and she is waiting to hear from them.

She said that last month, she updated Guide Star and we moved up from Silver to Gold.

She is waiting to hear from Ryan Hitchcock of Edward Jones about the Simple IRA.

**Secretary's Report:** Mary stated we are moving ahead with Sales Force. Next month we may get overview. Elizabeth is using it. Mary is working on a process to streamline giving thankyou's. She is urging team to move ahead to bring financial data over. Elizabeth introduced her to Maire and she hopes Maire will join in editing newsletter and help get procedures together for new data base. A new phase, would be to bring volunteers in to use it and assist with the program so we have cross training. She asked Ken to take a look at it to reconcile financial books and fundraising books.

Mary said Gorilla Girl incredible and events like this should be used by board members to invite guest (donors, potential donors, potential and current volunteers) to come so that they could get acquainted with OCHS. Events are opportunities and gateways. Engage donors and prospective donors.

**Ken's Report:** Eager to start working and getting on task.

Next Meeting August 10 at noon

Meeting adjourned, 12:45

Respectfully submitted,

Shauna Robbers, Secretary