

Oregon Coast Humane Society
Meeting Minutes
November 9, 2022
Private Residence

Present: Mary Henry, President; Judy Thibault, Vice President; Sandy Davidson, Treasurer; Shauna Robbers, Secretary; Elizabeth Thompson, Executive Director; Cynthia Beck, Volunteer

Mary called the meeting to order at 12:17 PM

Check-in/Opening Thoughts/Kudos:

The Board expressed their excitement over the media coverage that OCHS received regarding Adopt-a-Senior-Shelter-Pet Month with Pet Rescue Pilots. Elizabeth outdid herself

Welcome to Cynthia Beck who applied for an interim position on the board. She shared with the board her extensive background of shelter volunteerism. In her professional life she was an accountant.

Shauna moved to accept Cynthia as an interim board member. Motion was seconded and unanimously approved.

Approval of Agenda: Nothing further was added.

Approval of Minutes: Sandy moved to approve minutes as amended. Motion seconded and unanimously approved

Finance – Treasurer’s Report:

Sandy stated that we are unusually \$306 above a breakeven point year-to-date and commended Elizabeth and everyone for their fundraising efforts.

The Budget Committee consisting of Sandy, Mary, Cynthia, Elizabeth, and Jenny met. Short synopsis of that meeting was reported as follows: The prepared a Quick Books report of 12-month data actuals. They want to make sure staff is compensated as best we can. Vet care needs to have a high level of focus, as well as public information service. They would like to add a position to encompass administrative efforts. The Budget Committee will be meeting weekly until the 2023 budget is ready to present. The committee wants to reorganize structure of presenting information in way to be more useful to management in making decisions.

Land lease. Sandy attended a city meeting and passed around city produced suggested plans for creating parking and roads in and around the land leased to us by the County. She will continue to attend said meetings as they come up..

Executive Director’s Report – Elizabeth emailed her report prior to meeting:

YEAR TO DATE ADOPTIONS: 454!

ANIMAL UPDATES: As of today, we have 143 animals in our care.

OCTOBER INTAKE: 1 clinic dog, 3 owner surrenders (2 dogs, 1 cat), 3 returned adoptions (1 young Chihuahua Taco, 2 cats – one too active, other one owner was moving), 3 “service in” (new category for medical holds when owners are hospitalized), 63 strays, 10 transfer in (2 Saving Gizmo’s Friends, 8 small young dogs from Tulare shelter in California).

OUTCOME: 56 adoptions including KATIE the last cat left from before my arrival, 1 died in care (neonatal kitten), 1 clinic out, 13 return to owners, 1 euthanasia (senior dog Banjo surrendered at end of life), 6 transfer out (Cat Adoption Team).

EVENTS AND COMMUNITY UPDATES:

*Fall Appeal featuring Thumper has raised \$13,437 from 77 individual donations.

*Boys and Girls Club has begun volunteering on Fridays – making adoption bags, cleaning, socializing kittens/cats.

*Giving Tree is up at Thrift Store – looking for a couple more locations to place them. Siuslaw Elementary School students will be creating ornaments to use.

*Popovich Pet Comedy Theater tickets are on sale and scheduled for December 7.

*Santa Photos scheduled for November 19 and 26 with Santa Kurt from last few years. Location TBD.

*Thoughts on planning a weekend sale of Arts and Crafts donations at Vintage House in December? We've got quite a collection of donated art, etc. to sell with potential to gather more.

*Siuslaw students through the Youth Transition Program are now both working at shelter due to school staffing issues. They work Monday through Thursday for an hour each.

*Giving Tuesday is approaching fast. So far have a \$5000 donation for a match program.

*Several recent additions of bequests, etc. inspired by A Plan for My Pets.

*Donated Cadillac sold for \$11,500. \$45,000 donation received from Saving Gizmo's Friends.

*Retired vet who lives in Waldport came to shadow Dr. Schaad during November clinic. She specializes in dentistry and we hope to get her on board for two days a week at the shelter.

*18 small senior dogs arriving November 5 through a funded flight by Pet Rescue Pilots. Story has already been picked up by KEZI and KMTR and KOIN (Portland TV station). More info to come! We were also personally invited to apply for a grant from Gray Muzzle Foundation because of this event.

*COUNTY ANIMAL SERVICES received information from us about establishing a contract. They want an itemized list of expenses when housing animals and providing medical care. They suggested waiting until we have a vet on board, but Elizabeth and Jenny are working to establish cost of care for

*Seniors Pet Rescue was inspired by our relationship with Saving Gizmo's Friends. Pet Rescue Pilots applied for a grant from Grey Muzzle Foundation to handle the flight (provided by Pet Rescue Pilots) for the 18 small senior dogs we received. Out of the 18 dogs, 5 already have homes.

*KXCR Elizabeth is on the air each Friday and taking a dog or cat to be featured on the radio.

*One of our veterinarians is meeting with Elizabeth after shadowing Dr. Shaud. She wants to get her mobile dental Xray equipment back. Mary suggested her former employer give it to us for the tax write off.

Executive Session was entered at 1:07 PM and ended at 1:45 PM

A short break was called at 1:45 and the regular session resumed at 1:51 PM

Planning/Culture of Learning:

The board each brought several suggestions for a draft vision document about the underlying beliefs that OCHS stands for. The draft list will provide a basis for ongoing work and approval of a finalized belief statement.

Fundraising & Marketing:

Salesforce: Mary provided an introduction to Salesforce. Brionne and Beth have now imported all donor and volunteer information from our antiquated database. Salesforce is cloud based and requires authentication to get in.

Christmas Store: Eight days into the Christmas store and Shauna reported gross revenue of approximately \$6400. Sandy has been lining up volunteers but it is getting increasingly difficult to do so. Shauna suggested getting a paid cashier next year.

Estate Sales: Shauna reported that Coosah presales exceed \$4,000. Date of sale will be Saturday, November 19 and the following Saturday, November 26 will be a price slash sale. Two other sales are already under agreement.

Presidents Club Launch Ideas: Possibly to go hand-in-hand with Arts and Crafts weekend at Vintage House? Invite members or people who are giving a bit less to a happy hour featuring wine and cheese. Give them an insider update of shelter, or presentation by mission related person. Sandy mentioned that we haven't announced extension of land.

Giving Tuesday & Winter Appeal: Elizabeth is working on winter appeal letter. Giving Tuesday will be online. She has 5K matching donor and looking is looking for another.

Programs:

Animal Welfare Committee meets tomorrow and will draw a charter to codify and focus what the committee is about. The committee does not develop shelter procedures.

Shelter Medicine Vets at OHS: Mary connected with shelter medicine vets at Oregon Humane Society in Portland who are starting their practices. As part of their residency they must do shelter evaluation. Having them come and evaluate OCHS would be of enormous benefit. They can look at our facility and evaluate our policies and procedures to assist us in our dedication to continuous improvements. Elizabeth has contact info and will make the call.

Staff Holiday Recognition: Sandy forwarded the information regarding staff holiday bonuses from 2021. After review, Sandy moved to approve expenditures by Elizabeth of up to \$5K to cover said bonuses. Seconded and approved unanimously. It was further suggested that shelter and thrift store volunteers get cards and have a basket of candy canes at each location.

Date for Board Retreat: January 11, 2023. Location TBD

Next meeting will be December 14 at Vintage House or Shauna's home.

Meeting Adjourned 2:58 PM

Respectfully submitted,

Shauna Robbers, Board Secretary