

Oregon Coast Humane Society
Meeting Minutes
March 9, 2023
Vintage House

Present:

Mary Henry, President; Cynthia Beck, Board Member; Maire Testa, Board Member; Elizabeth Thompson, Executive Director; Heidi White, Guest. Secretary Shauna Robbers and Treasurer Sandy Davidson were excused.

Call to Order

Meeting was called to order by President Mary Henry at 11:59 a.m.

Check-in/Opening Thoughts/Kudos:

Introductions were made for the benefit of guest, Heidi White.

Board acknowledged Elizabeth Thompson's two-year anniversary as Executive Director with a Relax and Release-themed gift bag prepared by Mary Henry.

Approval of Agenda:

Cynthia requested an Executive Session

Approval of Minutes: Minutes were sent out prior to the meeting. Motion to approve the minutes was made, seconded, and unanimously passed.

Executive Director's Report (copied, entered, and added to):

YEAR TO DATE ADOPTIONS: 108! By the end of this week, we should be at 120.

ANIMAL UPDATES: As of today, we have 108 animals in our care.

FEBRUARY INTAKE: 59 clinic animals (microchip/vaccine clinic), 24 owner surrenders (6 bottle baby chihuahuas, 4 bottle baby kittens, variety of dogs/cats/puppies/kittens), 1 returned adoption, 13 strays

OUTCOME: 45 adoptions, 59 clinic out (microchip/vaccines clinic), 7 return to owners, 3 euthanasia (one senior cat Phineas, one senior dog Mazi, one medical dog from Cali Cheyanna), 2 transfer out (1 medical dog to Luvable in Eugene, 1 behavior dog to Sanctuary 101).

EVENTS AND COMMUNITY UPDATES:

- OCHS received a \$15,000 grant from Three Rivers Foundation for community pets' spay/neuter support. Pam and ET the luncheon to honor recipients at the casino. OCHS was the only animal organization to receive a grant this year!
- March 3rd Dog Walker Orientation led by volunteer Stanley - over 20 new dog walkers attended!
- March 8-10 Dr. Schaad is here for a vet clinic. We are including some community animals along with all of the OCHS animals who need a spay/neuter or other procedure.
- March 11 Hazel's birthday day of service happening at the shelter.
- Pet Grief Group has moved to the Florence Library on Wednesdays at 3:00. Tell the world!
- March 12 Event at the Heceta Lighthouse in honor of Canine Veteran's Day - OCHS will have some dogs there.
- March 17 Siuslaw Schools Job Fair happening - we will host a table at the event

- March 18 Boys n Girls Club Fraudville lip synch contest - OCHS will be performing an educational piece about spay/neuter. Ha!
- Microchip/rabies vaccine clinic in February was really successful - lots of community animals helped. We are working to schedule the next one in late March or April depending on vet and CVT availability.
- Moshow visit planned for April - hoping to host a kitten baby shower and a human baby shower at that time since he and his wife are expecting. Stay tuned for details on this.
- Valerie is actively recruiting and communicating with foster families to be ready for kitten season. We discussed planning a foster family information/training event. Details to follow.
- We are still waiting on the Vintage House bid for repairs/remodel.
- New Eugene veterinarian hoping to schedule his first day with us at the end of March.

STORY OF THE WEEK is Fred, a hydrocephalic dog. Lovable in Eugene does special-needs animals and she took Fred. He'll get the best care. In return, she asked if we could take Tucker, a little guy that needed to be rehomed. Great example of how we build partnerships.

Committee Reports

Finance Committee:

Financial Report: Cynthia

Has the closing of the 2022 books and presented examples of reports for Annual Report. Discussion about what to include in Annual Report, particularly food and medical costs for expenses and direct public support for income. Budget to actual not available as yet. Will be available when figures are available.

Investment Update:

Now have \$1 million dollars in Fidelity. Right now, it's in a government money market account earning about 4.3 percent. When it is fully in CDs it will be a one-year ladder and earning over 5 percent. There is still \$400,000 available, some is restricted.

Community Outreach Committee:

Committee Status:

Added two more members, Kerry Kilmer and Susan Johnson. They will be submitting ideas for what they think is pertinent to community interest.

Website: Still in process. Meeting with Shannon after this meeting regarding updates.

Computers: Received a quote from \$8,000 Dell for top of the line. Requested quote from Copier Doctor. Discussion about technology budget vs and capital expense ensued. Motion to authorize \$13,000 in addition to Operations cash provided in order to purchase copier and computers was made, seconded, and unanimously carried.

Animal Welfare Committee (AWC):

Foster care program: With kitten season coming up, we need to expand the program in order to increase capacity and take pressure off shelter by adding more fosters for moms and kittens. Valerie is putting together posters and flyers; having a "Kitten Shower" when Moshow comes in April. There will be a Foster Kit ready for anyone taking kittens; Cynthia will contact dog walkers to see if they will help foster kittens; Shorewood might be able to help. Opportunity for press coverage – KEZI will cover "Kitten Shower."

Vets from Portland Tour: Three shelter medicine veterinarians from Oregon Humane Society in Portland toured OCHS on March 1. We had invited them to support OCHS in utilizing best practices that

protect pets from infectious disease and to offer the best possible care. All intakes should receive appropriate vaccines right away to mitigate infections. Industry standard for spay and neuter is 8 weeks/2 lbs. We look forward to receiving their full report and thank them for their assistance. .

Nominations/Board Development Committee:

Nominations: Mary has been interviewing board candidates. Not all are ready to be on the board, but we are also filling committee seats so we have somewhat of a “farm team” of future board members. Energized membership by sending out renewal notices. On May 1 ballots are mailed to members first class and are due back by June 1, 2023. On June 11 ballots are counted.

Nomination email password will be reset.

Nominations Committee: Bylaws state Nominations Committee should be President, Vice President, and one other member. Since we currently have only 5 board members, should we be committee of the whole.

Interim Vice President: A motion to appoint Cynthia Beck Interim Vice President until such time as the new board is seated was made, seconded, and unanimously carried.

Open Board Meeting: Mary proposed that the next meeting be an open meeting on April 12. Public comments would be limited to 3 minutes.

Planning/Culture of Learning:

Site Development meeting with City of Florence: Met with Wendy Farley-Campbell, City Planner, Megan Mesmer, and a gentleman from Public Works.

Our property is a Marine District, meaning anything we build is an expansion of a pre-existing, non-conforming use. Discussion was about general uses. It was said that if we expand more than 25%, it will turn into a major project and more permitting would be required.

Then discussion turned specific about the Rhododendron Drive expansion. It is being widened 10 feet to the east and is currently in the engineering process. We are interested in using the contractors already working on the Rhody project to do work for us. We will address our parking issues and find out how we can use the contractors to help. Will need plans and permits. Permits for parking lot would be fast-tracked.

Each property owner that has frontage on Rhododendron can be held responsible for System Development Charges (SDC). At this point OCHS is not responsible, but if we build, we could be. We could argue that OCHS is the County’s tenant.

Came away informed. We have upcoming disruption to our business because of construction that we can mitigate by creating better parking. That shouldn’t negate any other ideas and a longer capital campaign and development of facilities and community outreach if we take care of the vegetation removal and the parking.

Resources for process and planning

<https://afpglobal.org/sites/default/files/attachments/2018-12/AFPReadyReferenceCapitalCampaign2018.pdf>

<https://qailperrygroup.com/how-to-start-creating-capital-campaign-plan/>

Maire Testa and Heidi White left the meeting to go to other appointments.

Meeting adjourned at 1:58 p.m. and Executive Session was opened immediately thereafter.

Respectfully submitted,

Maire Testa for

Shauna Robbers, Board Secretary