

Oregon Coast Humane Society
Open Board Meeting Minutes
April 12, 2023
Bromley Room, Siuslaw Public Library

Present:

Mary Henry, President; Cynthia Beck, Vice President; Elizabeth Thompson, Executive Director; Sandy Davidson, Treasurer. Secretary Shauna Robbers and Board Members Maire Testa and Laurie Arms were excused.

Call to Order

Meeting was called to order by President Mary Henry at 12:01 p.m.

Check-in/Opening Thoughts/Kudos:

President Mary Henry welcomed attendees to the first open board meeting.

Approval of Agenda:

Motion to approve agenda was made, seconded, and unanimously passed.

Approval of Minutes: Minutes were sent out prior to the meeting. Motion to approve the minutes was made, seconded, and unanimously passed.

Executive Director's Report:

Executive Director Elizabeth gave a PowerPoint presentation of her report. The following is a copy of that report.

YEAR TO DATE ADOPTIONS: 197.

MARCH INTAKE

- 19 Clinic Animals (1 dog, 18 community cats for spay/neuter clinic)
- 27 Owner Surrenders (16 local dogs, 11 cats)
- 5 Returned Adoptions (2 cats, 3 dogs)
- 23 Strays (13 dogs, 10 cats)
- 13 Transfers In (1 Lovable dog, 12 Cali dogs)

MARCH OUTCOME:

- 70 Adoptions (40 dogs, 30 cats)
- 16 Clinic Out (Spay/Neuter clinic)
- 12 Return to Owners
- 1 Euthanasia (senior stray dog with medical)
- 1 Transfer Out (dog to Sanctuary 101).

COMMUNITY ANIMALS SERVED

March Spay/Neuter Clinic

- Food Bank Pets Served: 5 female cats, 4 male cats
- TNR Cats Served: 1 female, 1 male
- Community Pets Served: 1 male dog (from vaccine clinic)

April Spay/Neuter Clinic

- Food Bank Pets Served: 5 female cats, 4 male cats, 1 female dog
- TNR Cats Served: 7 females, 3 males
- Community Pets Served: 1 female dog (from vaccine clinic)

EVENTS AND COMMUNITY UPDATES:

- 4/15 - Dog walker orientation
- 4/15-4/16- Estate Sale @ Vintage House
- 4/19 Volunteer Event w/FACC
- 4/23 - Kitten Baby Shower- Moshow
- 4/29- Microchip/ vaccine clinic
- 4/30- Adopt a shelter pet day
- 5/6 Emeralds Game- Exploding Whale
- 5/18-5/21- Rhody Weekend
- 5/24-5/26 Vet Clinic w/Dr. Schaad
- 6/7- Emeralds Game - Dog Day
- 8/19- Emeralds Game - Exploding Whale
- Pet Grief Group Wednesdays @ 3pm at
- Siuslaw Library

THE LATEST PUPDATES

- Bottle Drop's Earth Day fundraiser runs through April 22 with 20% match. OCHS account currently at \$5046.
- New donation jar at Umpqua Bank.
- YTD total for donation jars is over \$1800 so far!
- Car donations continue to "roll" in. Sold a CRV for \$2500, Ford Ranger sale up next thanks to some sweet donors!
- Donations from Heidi White, Molly D collars, Earth Breeze, Bay Area Jeep Club, Hazel's birthday PAWty!

MORE GOOD MEWS

- KXCR hosting a Pet each Friday on their show.
- KEZI ran a story on local businesses hosting OCHS pets.
- New PAWtnership with Greenhill Humane Society - they're providing three surgery appointments per week.
- Lucky Paws in Springfield is still providing surgeries, too.

COMMUNITY FUN!

- FOG Walking Group
- Fraudville
- Canine Veteran's Day
- Pet Fashion Show
- Thrift Store Fun

FOUR more kennel sponsorships are available! Hoping to secure sponsors for a PAWty on April 30th for Adopt a Shelter Pet Day.

A PLAN FOR MY PETS

Schedule an appointment today to discuss how we can help your pets through the grieving process if they outlive you.

Committee Reports

President Mary Henry explained that the Board has adopted a committee structure. Non-board members may serve on a committee, which allows them to exercise their expertise without the commitment to being on the Board.

Finance Committee:

Financial Report: Sandy Davidson and Cynthia Beck

Treasurer Sandy Davidson started the report by announcing that Lane County has granted the Humane Society a Property Tax exemption for the Thrift Shop, which is a savings of at least \$2,491 (what we paid last October). Exemption was granted because a request was submitted with the help of volunteer Cate O'Rourke, which showed the Thrift Shop as an arm of the shelter since we show and adopt animals from there. Sandy thanked volunteer Cate for her assistance with writing the exemption. Sandy also discussed our land expansion to 8.66 acres, and the long-term plans for development including a surgery clinic, more office space, a meeting room, etc.

Cynthia Beck exhibited the financial reports; Quarterly Financials, Statement of Finance, and Thrift Store Income. This show that the first quarter financial reports showed good progress toward our goals. We are financially on solid ground.

Sandy Davidson commented that the organization as a whole is going forward in the most positive way she has witnessed since joining the organization in 2016.

Community Outreach Committee: Mary Henry for Maire Testa

Maire Testa submitted a written report submitted to be read by Mary Henry. It is as follows:

First, please allow me to apologize for not being able to attend the meeting, but it is unavoidable.

Website: Our priority is still revamping the website. Our IT consultant, Shannon Sheets, has been working diligently on discovering all of the "broken" things behind the scenes, which are causing forms to be lost, emails to be delivered incorrectly or not delivered at all. Getting these things to work properly is of prime importance because that is how most people interact with us. They go to the site to complete the forms (adoption, foster, volunteer, etc.). Unfortunately, at this time a large percentage of those completed forms to into "the land of no return" and either have to be searched for behind the scenes or are completely lost. Shannon has identified the problem and will soon be working on a solution. Once that is accomplished, we will continue to update the site's content and visual appeal.

Shelter computer system: We can't have a robust outreach system if our infrastructure is failing. Our computers are antiquated and a couple have died or are so slow they are almost useless; the others soon to follow. We were preparing to purchase computers but have received a donation of 7 brand new Dell computers – 5 workstations and 2 laptops. Shannon is now busily preparing them for installation. All 7 computers are pending a few software install confirmations prior to roll-out. Decisions on necessary software are currently being discussed. Hopefully, we'll have everything up and running smoothly by month's end.

Thanks to Shannon for all her diligence and hard work. In itself, this is a very arduous task, made even more so by the shelter's hours of operation.

Other: Our Facebook page continues to be a major communications tool. We have 7,100+ followers. The period of March 14 – April 7 shows 117 new followers and a reach (the number of people who saw any content from our page) at 56,357 – which is up 45% from the last period.

The committee as a whole hasn't had a chance to formally meet but hopes to do so soon. Discussion about newsletter content and frequency will be on the table, as well as other forms of outreach.

Animal Welfare Committee (AWC) - Cynthia Beck

Vets from Portland Tour: Three shelter medicine veterinarians from Oregon Humane Society in Portland toured OCHS on March 1. We had invited them to support OCHS in utilizing best practices that protect pets from infectious disease and to offer the best possible care. We received a detailed report on Monday, April 10 and have not had the opportunity to fully analyze the report.

Foster care program: So far, all kittens and mothers are in foster but more are expected as we get deeper into kitten season. Foster Kits are ready, more foster parents are always needed.

Cat Trap, Neuter, Release is doing well.

Dog Walkers: The program is flourishing, thanks mainly to volunteer K.S. Stanley who has been instrumental in organizing the program. A new communication system between walkers and staff is being implemented.

Nominations/Board Development Committee – Mary Henry

Mary explained how membership and board elections process work. Bylaws state Nominations Committee should be President, Vice President, and one other member.

Nominations: Nomination forms are available from Elizabeth or Mary and are due May 1st. Ballots including the slate of candidates will be mailed and must be returned to OCHS before the annual meeting. The new board will be formally seated on July 1st.

Planning/Culture of Learning/ Public Comments

Mary Henry opened the floor for comments and questions.

Comments and discussion included:

- Not a Facebook fan, suggest keeping the website smart, fast, putting the money there and get the new computers up and running.
- Question posed to Cynthia about what Animal Welfare Committee does.
- Suggestion posed that OSU Veterinary School students may come to volunteer.
- Comment regarding local vets not taking large dogs, can OCHS take emergencies?
- Nationwide shortage of veterinarian shortage
- The need for more staff; perhaps reaching out to other organizations to help staff.

Adjournment:

Mary Henry thanked the membership for all they do for OCHS and encouraged communication via discussion after meeting or email.

The meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Maire Testa for

Shauna Robbers, Board Secretary